

Odisha State Legal Services Authority

S.O.-20, Cantonment Road, Cuttack

ADVERTISEMENT

WALK-IN-INTERVIEW

A walk-in-interview for the willing and eligible of retired Judiciary/Government employees to discharge duties of senior Stenographer and Account knowing clerk on consolidated pay in the Odisha State Legal Services Authority on short term contact basis will be held in the premises of Odisha State Legal Services Authority. The above engagement is for a period of one year from the date of joining or till creation and filling up the posts by regular process, whichever is earlier.

The decision of the Odisha State Legal Services Authority as to the result of the Examination shall be final and in no case shall be liable to be challenged. The authority reserves the right to cancel the recruitment process at any time without any prior notice

Name of the Post	Vacancy	Consolidated Pay
Sr. Stenographer	1	Rs.20,000/-
Account Knowing Clerk	2	Rs.15,000/-

ELIGIBILITIES OF THE CANDIDATES

- The candidates shall be retired Court/ Government Employees.
- Age: The candidates shall not be above 64 year of age.
- They should not have been found guilty by any Court or by their disciplinary authority during service period.
- For the post of clerk, the candidate must have knowledge in accounts.

DATE AND TIME OF WALK-IN INTERVIEW: **10.8.2017 at 11.00 A.M.**

REPORTING TIME: **10.8.2017 at 9.00A.M.**

VENUE OF THE INTERVIEW: **Office Of The Odisha State Legal Services Authority**

- No Travelling allowance is admissible to the candidates
- Date and time of the declaration of result will be communicated to the candidates after the Walk-in-interview.

LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE APPLICATION:

- Copy of self attested HSC Examination Certificate or any equivalent certificates in support of date of birth
- Two self attested Passport size recent photographs.
- Self attested copy of order relating to Superannuation.
- Other documents relating to Service experience, knowledge in accounts/Stenography etc.

The candidates are required to submit their application being duly filled in and signed by their own hand writing furnishing the required particulars as per the format given below on the date of Interview.

Sd/-
Member Secretary
OSLSA, Cuttack

FORMAT OF APPLICATION

Self attested
passport size
Photograph

1. Name of the Candidate:
(In Block Letters)
2. Father's/ Husband's Name:
3. Sex (Male/Female):
4. Marital Status (Married/Unmarried):
5. Permanent Address:
6. Present Address:
7. Date of Birth:
Age as on 01.08.2017
8. Name and Nature of the last post
Held with Name of the Institution/Office:
9. Date of entry in to the Government/Court Services:
10. Duration of total employment:
11. Date of Superannuation:
12. Date of receipt of regular pension:
13. Religion:
14. Nationality
15. Attach self attested copies of educational qualifications and Service experience with this application alongwith self attested copy of order relating to superannuation.
16. Phone Number of the Applicant for communication:

DECLARATION

I do hereby solemnly affirm and state that I am aware of the provisions of Odisha State Legal Services Authority Rules, 1996, and that the statements made herein above are true and correct to the best of my knowledge and belief and based on records.

Date:
Place:

Signature of the Candidate